

Government of Rajasthan  
Department of Science & Technology

Form of Utilisation Certificate

S. No	Title/ Name of the Programme/ activity for which sanction is released	Sanction letter No. & Date	Amount
		Total	

1. Certified that out of Rs. ----- of grant in aid sanctioned under Head 3425 during the financial year 20 - 20 in favor of ----- vide order number given above and Rs. ----- on account of unspent balance of the previous year, a sum of Rs. ----- has been utilized for the purpose of -----, for which it was sanctioned,
2. and that, the conditions on which the grant in aid was sanctioned, have been duly fulfilled,
3. and that, the balance of Rs. ----- remaining unutilized at the end of year has been surrendered/ deposited vide challan / cheque / Demand Draft No. ----- dated ----- OR will be adjusted towards grant in aid payable during the next financial year.

Place :

Date :

Signature and Seal of the authority

Utilising the grant

(Camp Coordinator/ Programme Coordinator/ P.I.)

4. Certified that I have satisfied myself that the conditions on which the grant in aid was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned :

Kind of checks exercised

1.

2.

Signature & Seal  
of the Account Incharge

Place :

Date :

Signature & Seal of the Countersigning  
Authority

(Head of the Institution)