

**GOVERNMENT OF RAJASTHAN
DEPARTMENT OF SCIENCE
AND TECHNOLOGY**

**GUIDELINES
FOR
ORGANISING**

**INTELLECTUAL PROPERTY
RIGHTS (IPR) AWARENESS
WORKSHOP
AND
TRAINING PROGRAMME**

Vigyan Evam Praudyogiki Bhawan, Shastri Nagar, Jaipur

i	Title of Scheme	IPR Awareness Workshop and Training programme
ii	Aims and objectives	<ol style="list-style-type: none"> 1. To create awareness about intellectual property rights(IPR) specially the patents 2. To provide basic understanding of IPRs 3. To provide necessary guidance and training about various Procedures of patent search and application filing
iii	Duration	One Day (5 Hours)
iv	Target Group	<ul style="list-style-type: none"> • Students of science and technology and allied sciences (Post-Graduation and M.Phil level) • Researchers, M.Phil, PhD, Post-doctoral fellows • Scientists • Technologists • General masses
v	Mode of funding	Department will provide (100%) Grant in aid to University whether Govt./Private
vi	Eligibility	Department shall provide grant in aid to Universities (Government or Private) on the basis of proposals received in response to the advertisement floated in Newspapers
vii	Number of Lectures	3-5 lectures (One day)
viii	No of participants	100 persons
ix	IPR program schedule	

9:15 – 9:30 AM	Registration
9:30 - 10:00 AM	Inaugural Session- Objectives of the program and Keynote Address
10:00 - 10:15 AM	Tea Break
10:15 AM - 11:30 PM	Overview of IPRs and their importance (Introduction to Patent, Trademark, Copyright, Industrial Design, SCLD, GI and Plant Variety)

11:30 – 12:00 PM	Activity on Identifying IPRs
12:00 - 1:00 PM	Technical Session-I: Copyrights and Trademarks - Importance, identification, registration and case studies Activity on Copyrights
1:00 - 2:00 PM	Lunch
2:00 – 3:00 PM	Technical Session-II: Patents - Importance, identification, filling process and case studies Activity on Patents
3:00 – 4:00 PM	Technical Session-III: Industrial Design and Geographical Indications- Importance, identification, registration process & case studies
4:00-4:15 PM	Tea Break
4:15 – 5:15 PM	Session on Industry Academia Collaboration

X **BUDGET ESTIMATES :**

S. No	Heads/Items	Budget estimates (in Rupees)
1	TA/DA and honorarium to Key note speaker/ resource persons)	Rs. 15,000/-
2	Workshop kit including resource material, literature, pen, folder etc. (for 100 participants)	Rs.10,000/-
3.	Venue rent, local hospitality of resource persons, venue arrangements and coordination expenses	Rs.15,000/-
4	Working lunch to participants etc (for 100 participants)	Rs.20,000/-
5	Miscellaneous expenses	Rs.10,000/-
Total (for one PROGRAM)		Rs.70,000/-

Terms and conditions of grant:-

1. Follow the procedures of grant in aid.
2. Provide details for online transmission of funds.
3. Give consent to abide by the terms and conditions laid down by the Department.
4. On receiving intimation, shall provide pre receipt of funds.
5. Funds shall be utilized in the same FY for which it is sanctioned.
6. Department shall not consider any request for grant of permission to carry forward the funds in next financial year
7. In case of inability to organize the programme arrangements may be made to return the funds so sanctioned with proper justification.
8. University/ College has to submit report which will give brief outcomes of the program, photographs of seminar and names of the attendees
9. Further if some amount is left unspent after organizing the programme then, same may be returned immediately by demand draft/bankers cheque as the case may be in favor of Director, Department of science and Technology, Jaipur.

APPLICATION FORMAT

1. Title of scheme :
2. Geographical coverage :
3. Tentative date of organising of workshop & Venue :
4. Name and address of organising college/ university :
5. Name and designation of convenor :
6. Budget estimates for incurring expenditure (head wise split breakup) :

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2	Workshop kit including resource material, literature, pen, folder etc. (for 100 participants)	
3.	Venue rent, local hospitality of resource persons, venue arrangements and coordination expenses	
4	Working lunch to participants etc (for 100 participants)	
5	Miscellaneous expenses	
Total		

7. Amount demanded from DST, GOR as grant in aid :
8. Other Sources of funds (Y/N) :
9. Whether 100% grant in aid demanded from DST GOR (Y/N) :
10. Number of participants/speakers:
11. Brief statement of objectives of seminar highlighting its importance :
12. Bank details for online transmission of funds :